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Director, Human Resources



Town of Ludlow
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**** EXTERNAL JOB POSTING ****

Title:	Light Equipment Operator, Full Time	Classification:	PW2, 40 Hours/Week, Union, Benefited
Department:	Department of Public Works	Grade:	PW-2
Reports to:	Operations Supervisor	Effective Date:	Hrly Rate: \$20.3928 - \$23.8428; Eff. 7/1/22
			March 17, 2022

GENERAL SUMMARY

The Light Equipment Operator PW2 must be able to operate various vehicles and light equipment as well as perform manual duties. Work assignments can be of an independent task and or as a member of a crew for all divisions of the DPW. This is a full-time, benefited, union; 40-hours per week position. Hours may be irregular and include nights and weekends when necessary for construction and or emergency operations.

KEY RESPONSIBILITIES

The following description of job responsibilities and duties identify the most significant duties and skills of the position and does not exclude other work assignments not mentioned which would conform to the qualification standards for the position.

- Comprehend and understand work instructions and assignments; independently perform assignments for vehicle and light equipment operations as instructed by supervisor.
- Possess physical ability to perform the required duties and work assignments as well as drive trucks, operate light equipment and machinery.
- Operate all vehicles and equipment requiring a Massachusetts Class B CDL with Air Brake and Tanker Endorsements and any other required endorsements such as dump truck, snowplow, truck and trailer, sanders and other vehicles requiring a Class B CDL.
- Adhere to all safety rules and procedures; use proper safety equipment or devices during work assignments.
- Obey all local and state vehicle operating laws and regulations while operating Town vehicles within the valid license.
- work independently on assignments or projects of a limited nature as instructed by a supervisor.
- Operate various vehicles and light equipment (sander, snowplow, etc.) during snowplowing operations and other declared emergencies or events.
- Conduct safety inspections of vehicles and equipment; report malfunctioning or unsafe conditions of equipment to supervisor.
- Maintain work areas, vehicles and equipment in a clean and orderly condition.
- Perform laborer (PW1) duties and other related work as required or directed by the supervisor or designee.
Public Works employees are federally designated as First Responders; and therefore, have the responsibility to maintain and repair damaged infra-structure and keep the public safe and secure during emergency situations.

MINIMUM QUALIFICATIONS

Qualified applicants must have a high school diploma or equivalent; a minimum of one (1) years of experience and/or equivalent training as a light equipment operator; a valid Mass. Class B Commercial Driver's License (CDL) with Air Brake/Tanker Endorsement and experience with sewer collection and sewage pump station inspection/maintenance preferred. Applicant must also possess excellent verbal and written communication skills; strong organizational skills; ability to work independently and or on a crew; quick decision-making ability while performing work in emergency situations; ability to interact positively and effectively with coworkers, supervisors, Town officials/employees and the general public; and ability to present oneself in a professional manner as a representative of the Town of Ludlow and the DPW. Applicant is subject to passing a CORI check, pre-employment drug test; and if hired, random drug testing of CDL license.

SUBMISSION DEADLINE

Interested candidates should submit a resume, cover letter expressing interest and a **Town of Ludlow Employment Application** (available at www.ludlowma.us:81/HR/) via email to HR@ludlow.ma.us. DEADLINE: Position will remain **POSTED UNTIL FILLED**. **No applications will be accepted if incomplete or received after the deadline.** Qualified applicants will be called for an interview. Once the position has been filled, all applicants will be notified. Applications are not held on file.

The Town of Ludlow is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability or protected veteran status, or any other legally protected basis, in accordance with applicable law.