

**Ludlow, MA  
Request for Qualifications  
Design Services for the  
Ludlow Senior Center**

**ADVERTISEMENT**

The Town of Ludlow, through its Board of Selectmen via the Ludlow Senior Center Building Committee, in accordance with c7§§ 44 - 58 of the Mass. General Laws, is seeking qualified applicants for Designer Services for the Schematic Design of the Ludlow Senior Center Complex.

The Town is seeking design services relating to the construction of a new Ludlow Senior Center currently located at 37 Chestnut St. Ludlow, MA. The Town is in the process of procuring the new selected site for the New Senior Center building. Design services shall be to develop schematic drawings and other documents illustrating schemes for meeting the Senior Center Project Goals, including an assessment of existing site conditions. The contract between the Town and the Designer may be amended to include continued designer services through design development, construction documents, bidding, award of construction contract(s), construction administration, final closeout, and warranty period of the potential Project.

**Qualified persons or firms shall submit proposals to the Chief Procurement Officer located at the Town Hall, 488 Chapin Street, Ludlow, MA 01056 no later than 2:00p.m, November 28, 2018.** The Town of Ludlow, acting by and through its Board of Selectmen and the Ludlow Senior Center Building Committee, is the awarding authority and reserves the right to reject any and all proposals or parts of proposals; to waive any defects, information, and minor irregularities; to accept exceptions to these specifications; to award contracts or to cancel this Request for Qualifications ("RFQ") if it is in the Town's best interest to do so.

**The RFQ will be Available on November 7, 2018 by email request to Anna McGunigle [AMcGunigle@P-threeinc.com](mailto:AMcGunigle@P-threeinc.com).** Qualified persons and/or firms interested in submitting their qualifications for consideration must submit ten(10) hard copies and one (1) electronic copy of their proposal no later than 2:00 P.M on November 28, 2018, to the address above.

You may direct any questions on the project to Anna McGunigle, P3 Project Professionals (781) 871-3136 or [amcgunigle@p-threeinc.com](mailto:amcgunigle@p-threeinc.com).