

BOARD OF PUBLIC WORKS  
Meeting Minutes  
January 4, 2022  
Board of Public Works Conference Room

RECEIVED  
TOWN CLERK'S OFFICE  
2022 JUN 15 P 2:06

Members present: Stephen Santos, Alex Simao, John Davis, Keith Ouellette, Daniel Soares, <sup>TOWN OF LUDLOW</sup>

Also Present: Ann Converse

At 6:00 PM Mr. Santos called the meeting to order. All present stood for the Pledge of Allegiance.

CORRESPONDENCE:

#1059 Notice from Massachusetts Historical Commission re: Round 28 of the Mass Preservation Projects Fund grant program – The Board previously applied for this grant in 2017 and were unsuccessful. It is quite an involved application process. We also need to have plans prepared by an engineer. Steve Jablonski, who is a historical architect, has been the architect that has facilitated the creation of plans and all documents needed for the application. At this point, we don't know the extent of what renovations need to be done in order to bring this building up to code. The last set of plans was prepared in 2017. Mr. Simao suggested getting the Historical Commission involved with this discussion and process and we should form a long-term plan instead of piecing something together quickly to apply for a grant now. Mr. Ouellette stated he would contact the Kibbes to see if they will meet with the Board in the near future. There needs to be discussion regarding maintenance of this building, what the building would be used for, etc. He will the building benefit the Town.

OPERATIONS SUPERVISOR REPORT:

Mr. Batista was not present for this meeting so Mr. Santos read his report. (copy attached to these minutes).

Mr. Simao made a motion, seconded by Mr. Davis to accept the report as read. Vote 5-0 all in favor.

OLD BUSINESS:

Green Towne Bridge Repair – They have not started the repair work as of yet.

NEW BUSINESS:

Mr. Ouellette stated that he has been asked by residents if the Town replaces trees once they are removed on Town property. Mr. Santos stated that yes we have done that in the past. We haven't done it recently. We would have to purchase trees in order to do that. Mr. Santos will ask Mr. Batista to get pricing on new trees.

NOTES AND COMMENTS:

The Board signed invoices.

The Chairman signed the Cemetery Commitment for December, 2021.

The Chairman read a thank you from the family of David Goncalves, who recently passed away.



Motion was made by Mr. Simao to adjourn the meeting, seconded by Mr. Ouellette. Vote 5-0 all in favor

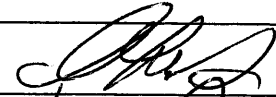

RECEIVED  
TOWN CLERK'S OFFICE

2022 JUN 15 P 2: 06

TOWN OF LUSLOW

NOTES ACCEPTED:

  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
  
\_\_\_\_\_

BOARD OF PUBLIC WORKS

**Town of Ludlow  
Department of Public Works**

RECEIVED  
TOWN CLERK'S OFFICE

2022 JUN 15 P 2: 06

TOWN OF LUDLOW

January 4, 2022

**Memorandum**

To: BPW & File  
From: Kenneth Batista  
RE: Board of Public Works Meeting

**1. Work Assignments**

We are roadside mowing daily and will continue to do so weather permitting. Our tree crew is also out completing service reports. We have also ground, loamed and seeded additional stumps. A crew has been out cleaning leaves at parks and playgrounds. We are also organizing the yard and buildings as time permits. We have been out salting a total of six times December 9, 2021 thru December 28, 2021 using a total of 578 ton of salt so far this season. We have placed two orders for salt so far this season, one for 600 ton and one for 300 ton. Salt and sand mix is available for residents at the entrance to the compost facility, the gate will open two days before a storm and remain open two days after. We are also prepared to patch this winter; cold patch has been purchased and is ready to use if needed.

**2. 2022 Paving Projects**

Eversource is requesting a preliminary project list for our 2022 construction season as we know it today. They are also requesting a list for 2023 as well as 2024. I know we had discussed a paving list late last year; I would hope that we could finalize a list in order to give notification to all utility companies.

**3. Capital Improvements**

I am currently working on obtaining pricing for our Capital Improvement requests for FY 2023. I have reached out to three vendors that sell street sweeping equipment, I have only received one quote back at this time. I am scheduled to meet this week with another vendor to discuss his product. I am also working on the replacement cost of the tennis courts at Whitney Park. So far with the removal of the existing bituminous surface, fine grading and the installation of bituminous binder and top we are at \$40,674.40. I am still awaiting a quote from Brodeur-Campbell fence company for the removal and reinstallation of a section of the fence. Also, Vermont Tennis Court has not provided a quote for the markings and equipment for the courts. Finally, we have met with PR Remodeling to get a quote to repair the press box at Whitney Park. The scope of work involves the replacement of the back wall, roof and roof materials. We will also meet with JS Contractors to go over the same scope of work in order to get a proposal from them. Once the structure is repaired DPW stall will paint it.

4. Sewer Connection

We have been investigating an issue at 52 Edgewood Road with regard to the Property owners' connection to the sewer. The kitchen sink backs up but all the other plumbing is functioning properly. The inspection tie card showed the house connected to sewer. We had Fletcher sewer and drain inspect the line to confirm the tie in and its location. As a result of the inspection, it was discovered that the connection went to Paulding Road and not Edgewood Road. Also, it is our belief that the sink drain line was never tied into the sewer and is still connected to a leaching tank system. The resident would like to correct the issue by connecting the drain line to the sewer. I do not think there is enough pitch to bring the drain line from the right side of the house to the left rear of the house as the sewer is only 1'-6" deep at the rear of the house. It would probably be best to catch the drain line on the right side of the house turn 90 degrees and bring the line and connection to Edgewood Road. The resident was inquiring what fees would be required to do the work. This line was missed by the contractor who originally connected his service to the sewer.

5. Creative Park Slide

We have received a quote (parts only) to replace a damaged spiral slide at Creative Park Playground. The slide has a hole half way down in the surface and had to be boarded closed to prevent children from using it. The slide is no longer available but a retro model is available at a cost of \$8,456.46. Please let me know how you would like to proceed.

Kenneth Batista  
Operation Supervisor

RECEIVED  
TOWN CLERK'S OFFICE  
2022 JUN 15 P 2:06  
TOWN OF LUDLOW