

The Town of Ludlow Massachusetts
Safety Committee

488 Chapin Street • Ludlow, Massachusetts 01056
safety@ludlow.ma.us

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2023 MAR 10 P 2:46

Sgt. Brian Shameklis
Chairman

Penny Lebel
Vice Chairman

Amy Kurtz
Secretary
TOWN OF LUDLOW

MEETING MINUTES
Thursday February 9, 2023 - 5:00 pm
Ludlow Town Hall, Hearing Room #1

5:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Members present: Brian Shameklis-Chairman, Penny Lebel-Vice Chairman, Ryan Churchill, Alex Simao, Keith Ouellette, Seth Falconer

Members absent: Leslie Ward, Chris Coelho, Jeff Lavoie

VISITATIONS

Natalie Gill & Maria Azevedo came to discuss trailers parking in front of her house at 182 Lakeview Avenue. They are looking for a “No Parking” sign to be placed. After discussion, they were advised to call Ludlow Police Department if there are any more issues with a neighbor parking in front of her house or damaging any of her property.

CORRESPONDENCE

22-152 Planning Board – Legal Notice – Special Permit/Home Occupation – Office for General Contractor – 15 Barrett Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-153 Planning Board – Legal Notice – Special Permit/Home Occupation – Mobile Massage Business – 173 Winsor Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-154 Planning Board – Legal Notice – Special Permit/Home Occupation – Telehealth Therapy – 155 Tower Road. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-155 Planning Board – Legal Notice – Site Sketch – Gravel Access Road Only for Entrance into previously approved 4 Megawatt ground mounted solar array – 0 East Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-156 Planning Board – Legal Notice – Special Permit/Home Occupation – Management of Junk Removal Business – 628 Fuller Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-157 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office Catering – 35 Barton Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

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22-158 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office General Contractor – 15 Barrett Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-159 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office Telehealth Therapy – 155 Tower Road. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-160 Planning Board – Notice of Decision – Special Permit/Home Occupation – Home Office Mobile Massage Business – 173 Winsor Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-161 Planning Board – Memorandum – Approval of Change of Occupancy – Used Auto Sales – 148 Carmelina's Circle. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-162 Planning Board – Memorandum – Approval of Change of Occupancy – Used Auto Sales – 148 Carmelina's Circle. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-163 Planning Board – Memorandum – Approval of Change of Occupancy – Tool Manufacturing/Repair – 42 Perimeter Road. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-164 Planning Board – Memorandum – Approval of Change of Occupancy – Booth Rental at Hair Salon – 271 East Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-165 Planning Board – Memorandum – Approval of Change of Occupancy – Business Office – 44 Sewall Street, Suite 4. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-166 Planning Board – Memorandum – Approval of Change of Occupancy – Laundromat – 265 Fuller Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-167 Planning Board – Memorandum – Approval of Change of Occupancy – Meadowbrook Plaza – 257-265 Fuller Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

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22-168 Planning Board – Memorandum – Approval of Change of Occupancy – The Lighthouse/Tin Cup Facilities – 108 Sewall Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

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22-169 Planning Board – Memorandum – Approval of Change of Occupancy – McBee Enterprises LLC d/b/a Boston Pizza – 826 East Street (Mass Turnpike Eastbound/Ludlow Service Plaza. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-170 Planning Board – Memorandum – Approval of Change of Occupancy – Smooth Innovators – 242 East Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-171 Planning Board – Preliminary Subdivision Plans – Subdivision of undeveloped portion of the Phase IV site for commercial and industrial development. An 1,800 +/- roadway will be constructed to service the future facilities developed on this site – Corner of State Street & First Avenue (Millside Business Park) – **COMMENTS DUE BY DECEMBER 8, 2022.** Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-172 Planning Board – Site Sketch – Gravel Access Road only for Entrance into Previously Approved 4-Megawatt Ground-Mounted Solar Array – 0 East Street – **COMMENTS DUE BY JANUARY 12, 2023.** Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-173 Planning Board – Site Sketch – Add 2 Sheds for School Equipment at the end of the Property and Construct a Proposed Basketball Court along the North Driveway & Play Fields – Harris Brook Elementary School – **COMMENTS DUE BY JANUARY 12, 2023.** Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-174 Planning Board – Site Sketch – Baseball Field Enhancements to Include Building a New Concession Stand, 2 ADA Compliant Bathrooms and Installation of a new Sport Court to contain 2 Pickle Ball Courts & Basketball Hoops – Ludlow Boys & Girls Club – **COMMENTS DUE BY JANUARY 26, 2023.** Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-175 Planning Board – Site Plan/Special Permit – Construction of a Self-Storage Facility with Associated Site Improvements to be located within the Agricultural Moderate Density Overlay District – 279 Cady Street – **COMMENTS DUE BY FEBRUARY 9, 2023.** Motion made by Ms. Lebel to comment “No Comments”, Mr. Simao second. Motion passed 6-0.

22-176 Planning Board – Definitive Subdivision Plan – 694 Chapin Street – **COMMENTS DUE BY FEBRUARY 23, 2023.** Motion made by Ms. Lebel to comment “No Comments”, Mr. Simao second. Motion passed 6-0.

22-177 Planning Board – Site Plan – Add 5' Vegetative Buffer to Rear & Side of Property, add dumpsters behind fence & Office Building, propose location of Future Storage Building – 541 Center Street – **COMMENTS DUE BY FEBRUARY 9, 2023.** Motion made by Ms. Lebel to comment “No Comments”, Mr. Simao second. Motion passed 6-0.

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22-178 Board of Selectmen's Office – Special Town Meeting – January 9, 2023. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-179 Planning Board – Letter to approve preliminary subdivision plan for Millis Drive Business Park. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-180 Planning Board – Letter approving waiver of the full registered site plan to a site sketch for gravel access road for previously approved 4 mega-watt ground-mounted solar array at 0 East Street. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-181 Planning Board – Letter approving site sketch for sheds and basketball courts at Harris Brook Elementary School. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-182 Planning Board – Letter approving site sketch for Field and Sports Court enhancements and Concession Stand at Ludlow Community Center, Randall Boys and Girls Club. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-183 Planning Board – Legal Notice – Zoning Bylaw Public Hearing February 23, 2023 – Medical Marijuana Treatment Center/Dispensary. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-184 Commission on Disability – Letter offering assistance to make Ludlow inclusive to all and fill 3 vacancies. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

22-185 Board of Selectmen – Letter stating Articles for May 8, 2023 Annual Town Meeting Warrant are due April 27, 2023. Motion made by Ms. Lebel to file, Mr. Simao second. Motion passed 6-0.

NEW BUSINESS

Board to sign minutes from Meeting of November 17, 2022. Motion made by Ms. Lebel to sign, Mr. Churchill second. Motion passed 6-0.

Chairman to sign payroll for Committee Secretary. Motion made by Ms. Lebel to sign, Mr. Simao second. Motion passed 6-0.

Harris Brook Elementary School Traffic. Sgt. Shameklis reached out to the SRO to request a meeting. Mr. Falconer drew up a proposed plan. Motion made by Mr. Ouellette to wait to hear from SRO and table until next meeting, Ms. Lebel second. Motion passed 6-0.

263-271 East Street re-installing barriers to close off the parking spots originally closed for a trial. They have been taken down for the Winter season. Will re-address in the Spring.

East Street revitalization project. Board of Selectmen are working on a grant. Ms. Lebel will check with the Planning Department to make sure Safety Committee input is included.

Dangerous curve on Moore Street. No action warranted at this time. Motion made by Ms. Lebel to file, Mr. Ouellette second. Motion passed 6-0.

Intersection of Fuller Street & West Avenue. Motion made by Ms. Lebel to table until next meeting, Mr. Ouellette second. Motion passed 6-0.

Mirror at East Street School (East & Merrimac Streets). This will be included with East Street Revitalization Project discussion. Motion made by Mr. Churchill, second by Mr. Ouellette to recommend to temporarily eliminate parking spots in front of 494 East Street from Merrimac to driveway of 494 East Street until the end of the school year as a test, per complaint from resident. Letter to be sent to BOS & DPW. Motion passed 6-0.

Received an email from a resident requesting crosswalk be placed on Fuller & Napoleon Streets. Motion made by Mr. Ouellette, second by Ms. Lebel to recommend that no crosswalk be placed at this time. Letter to be sent to resident to let her know. Motion passed 6-0.

OPEN DISCUSSION

Mr. Churchill will follow up on the status of no parking in front of driveway on Winsor Street, as previously discussed.

Mr. Churchill requested line painting for parking spots in Police Department parking lot be re-done. Mr. Simao and Mr. Ouellette will request that it be done in the Spring.

Mr. Churchill inquired about the status of trees in easements. Mr. Simao and Mr. Ouellette stated that complaints should be sent to DPW.

Sgt. Shameklis stated the flashing school sign in front of Harris Brook Elementary School is up and operational.

Next Meeting tentatively scheduled for March 9, 2023

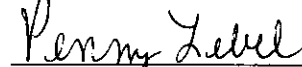
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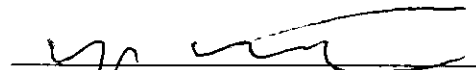
Motion made by Ms. Lebel to adjourn meeting at 6:18 p.m., Mr. Simao second. Motion passed 6-0.


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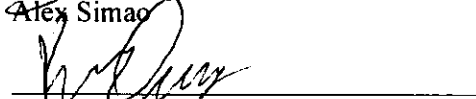
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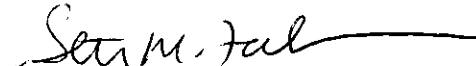
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