

Ludlow, MA 250th Semi-Quincentennial Celebration

Meeting Minutes Thursday February 17, 2022

Ludlow High School

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TOWN CLERK'S OFFICE

2022 MAR -3 A 8:51

TOWN OF LUDLOW

1. Establish of Quorum/ Roll Call

Committee members in attendance: Linda (Chapman) Collette, Kathy (Hurley) Ouimette, Elaine (Lewison) Hodgman, Paul Chrzan, Karen Pilon, Rob Burke, Derek DeBarge, Butch Regnier, Anthony Curto. Additional attendee, Patrick McGowan.

Call to Order/ Pledge of Allegiance

The meeting was called to order at 5:31pm by Chairperson Linda (Chapman)Collette

2. Approval of Meeting Minutes from February 3, 2022, with corrections to spelling, motion to approve was made by Kathy and 2nd by Anthony.

3. Student Volunteers, who will help out at the Town Meeting, were introduced by Elaine: Emily Godek, Aislynn Fontaine, Leo Laguerre and Kathy Tassinari. They will help in greeting people and ushering them to the Auditorium. Along with showing them where are located. At the end of the program in the Auditorium they will show people to the cafeteria for the brainstorming session. Elaine will be their liaison.

4. Old Business

- a. Dunkin Donuts confirmed they will provide coffee, munchkins, creamer etc. Bruce Durand will pick these up the night of the Town Meeting.
- b. The sign board at the Gazebo/Memorial park has the announcement for the Town meeting.
- c. The Hubbard Memorial Library is getting a LED sign this year and will help post/display 250th celebration events.
- d. Paul Chrzan has asked that a letter be composed to be used for soliciting from business and groups. He has 7 groups lined up but needs a letter to present them. He also stated that Eric the Veteran's Director in town may have one we can use as an example.
- e. Linda and Paul will create a letter to be used for local business to ask for donations. This letter can be tweaked depending on the business.
- f. All committee members will take part in fundraising, letters should go out after June 30, 2022 so as not to interfere with Celebrate Ludlow.
- g. Kathy and Linda will be attending a meeting for Celebrate Ludlow on Tuesday February 22, 2022, to see if there is enough interest in this event.
- h. Committee will investigate dates for Ludlow Country Club 4 ball tournament, along with church picnics and road race and other town events to avoid conflict for the year of 2024.

5. New Business

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- a. Greeters will be Paul, Butch, Anthony and student volunteers.
 - b. Walter will assist LCTV with sound system, podium and Mic set up.
 - c. Chairs on stage for speakers Dr. Kosher, Patrick McGowan, Jake Oliveira, Linda and Kathy
 - d. Ellie Villano has expressed interest in joining the committee after she retires as town administrator.

The committee took a walk thru the auditorium and cafeteria to go over the setup for the Town Meeting.

- e. Elaine suggested to switch paragraphs on poster created for Town Meeting. Committee decided to leave it as is.
- f. Linda showed a rough draft of the handout for the meeting on her computer.
- g. Linda suggested that the committee have pages on Instagram, Tic-Toc and Snapchat.
- h. Linda and Kathy will take the Town meeting to the senior center. They will meet with Jody, the director of the senior center to set up a date and time.
- i. Motion was made by Derek, to have Linda record a message to be used all the town robo all system call to remind people of the town Meeting. Motion was 2nd by Anthony, motion passed unanimously.
- j. Kathy checked on the progress of the business list that were sent out. More time to work on these is needed by many committee members.
- k. Kathy and Linda will gather all post it notes from town meeting and consolidate all info for the committee mtg after the Town Meeting.

Motion was made by Kathy to adjourn the meeting at 7:10pm, Anthony 2nd motion. Motion passed unanimously.

Next Meeting is set for February 24, 2022 if needed and on March 24, 2022.