

BOARD OF PUBLIC WORKS
Meeting Minutes
March 8, 2022
Board of Public Works Conference Room

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TOWN CLERK'S OFFICE
2022 SEP 15 P 1:42
TOWN OF LUDLOW

Members Present: Stephen Santos, Keith Ouellette, Alex Simao, Daniel Soares

Members Absent: John Davis

Also Present: Ann Converse, Kenneth Batista

At 6:00 PM Mr. Santos called the meeting to order. All present stood for the Pledge of Allegiance.

CORRESPONDENCE:

#1076 – Jacqueline Perlak/Scott Hawkins – Request for reimbursement for damage to their snow blower – On February 25, 2022 a Ludlow DPW plow hit the no parking sign/pole in front of their house and completely dislodged it from the anchor post in the ground throwing it into the snow on the sidewalk. Ms. Perlak went out and dug the sign/pole out of the snow and placed it on the curb/tree belt away from the sidewalk. She did not realize that a 9" piece of the galvanized anchor post had sheared off and was buried under the snow on the sidewalk (picture was submitted). Mr. Hawkins went out later that afternoon to clear the public sidewalk in front of her house. As he was snow blowing the piece of post jammed into the snow blower damaging the auger. Ms. Perlak did not provide the cost to fix therefore Mr. Santos suggested we table the matter and reach out to Ms. Perlak to provide us documentation of the damage along with pictures and the cost to repair. A motion was made by Mr. Ouellette to table the matter, seconded by Mr. Simao. Vote 4-0 all in favor.

OPERATIONS SUPERVISOR REPORT:

Mail Box Damage – A mailbox at 108 Pine Knoll Dr. was damaged during the February 25, 2022 snow plow operation. The block structure was pushed off its base leaving it misaligned. In Mr. Batista's opinion the cost to repair the damaged structure will be greater than the allotted amount of \$50.00. A motion was made by Mr. Simao to send a letter to the resident stating that our policy is a \$50.00 reimbursement for damage, seconded by Mr. Ouellette. Vote 4-0 all in favor.

Sroka Lane, Justina Circle and Vienna Avenue – Did Board members have the opportunity to check the condition of the above listed streets? Mr. Santos did but the other board members did not. They will check on the condition before the next Board meeting.

Westover Pump Station – Down to Earth Construction is having a hard time finding a 100 amp transfer switch. One could be ordered at the supply house but could not give a time frame as to when it would come in. They suggested we go with a 200 amp non fused transfer switch that would require more line. Materials alone for that would be around \$3000.00 and another \$1000.00 for labor. Waiting on a written quote before moving forward.

Received an email from a resident inquiring about the possibility of extending the sidewalk on Fuller Street from Kendall Street to Cardinal Circle –The estimate to install sidewalk from Kendall to Cardinal Circle would be \$25,664.80 for 825' of sidewalk plus \$2,782.00 for driveway aprons. A motion was made by Mr. Ouellette to send a letter to the resident stating that the Town is going to deny their request to put in a sidewalk at this time, seconded by Mr. Simao. Vote 4-0 all in favor.

Residents at 521 Chapin Street are looking to reconstruct their driveway – Current driveway is located on Parkview Street and constructed at a 14' width. Resident would like to reconstruct the new driveway to a 24' width. Board is ok with the 24' width but resident will have to complete the permit process.

Discussion: Mr. Santos asked when is work on the new cemetery going to start back up. Mr. Batista said we have to start getting the pipes under the road than we can start getting some more material. Going to try to clean the wet wells at the two pump stations. Mr. Ouellette suggested that we get some chemicals to treat and clean the mains first.

Mr. Simao made a motion to file the Operations Supervisor Report, seconded by Mr. Ouellette. Vote 4-0 all in favor.

NEW BUSINESS:

Board to approve and sign the following abatement certificates for sewer charges: 63 Prospect Street, 106 Genovevo Drive, 5 Quincy Street, 224 Pinewood Road, 69 Cislak Drive. A motion was made by Mr. Soares to approve sewer abatements as read, seconded by Mr. Simao. Vote 4-0 all in favor.

DPW Director Interviews – Interviews will be March 9, 2022 at 4:00pm. One of the applicants has not confirmed.

PW-2 Position Vacancy – Interviews and equipment evaluations happened today. There were three candidates but only two showed up. Applicants not qualified. A motion was made by Mr. Simao to repost position vacancy, seconded by Mr. Ouellette. Vote 4-0 all in favor.

LATOSS III Position Vacancy – Interviews were held, there were four applicants, one did not show up. An offer was extended to Mira Regadas and she has accepted. Ms. Regadas start date is March 21, 2022.

OLD BUSINESS:

Green Towne Bridge Update – There were concerns about the plate, the plows are catching the plate and moving it. Mr. Santos talked to the gentlemen that are plowing that route. There were no issues with the past storm they were able to plow right over it. The guys got half the back wall poured on Friday, on Monday they will pour the second half. Next week they will start the installation of the rubber pieces down below. Looking at the end of March for completion.

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Mott MacDonald proposal for Westover Pump Station improvements was discussed, Mott MacDonald to complete the final design for improvements, will first conduct a field investigation and evaluation of the existing facility. Estimated cost of said services is \$70,000.00. The matter was tabled. Mott MacDonald proposal for Engineering Services was discussed proposal is for an on call Municipal Engineering Service for the year of 2022. Mr. Ouellette made a motion to move forward with Mott MacDonald as our on-call engineering service, seconded by Mr. Soares. Vote 3-0 Mr. Simao abstained.

Trash Removal Contract – Before signing a new contract with Waste Management Mr. Simao would like to bring in a representative from Waste Management to sit down with The Board and discuss the different options they offer and get suggestions as to ways to better the trash collection process. Mr. Santos to reach out to Waste Management to set up a meeting.

The Board signed the contract for Country Club Hydroseeding, Inc.

NOTES AND COMMENTS:

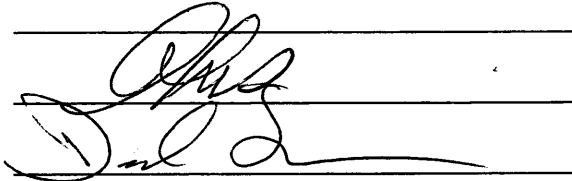
The Board signed invoices.

Mr. Simao asked what we were going to name the cemetery on Center Street, said that is something we should start thinking about it.

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Motion was made by Mr. Simao to adjourn the meeting, seconded by Mr. Ouellette. All in favor. Vote 4-0.

NOTES ACCEPTED:




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