

Ludlow, Ma 250<sup>th</sup> Semi-Quincentennial Committee

Meeting Minutes April 12, 2022

Ludlow Memorial Library

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2022 JUN -1 P 2: 19  
TOWN OF LUDLOW

1. Establish of Quorum/ Roll Call

Committee Members; Walter Craven, Bruce Durand, Elaine (Lewison) Hodgman, Robert Mishol, Kathy (Hurley) Ouimette, Linda (Chapman) Collette, Butch Regnier, Anthony Curto

Guest: Patrick McGowan

2. Call to Order/Pledge of Allegiance

The Meeting was called to order at 5:35

3. Approval of Minutes of March 31, 2022 & April 7, 2022

With corrections to April 7, 2022, minutes

Motion was made by Butch Regnier, and 2<sup>nd</sup> by Katy (Hurley) Ouimette

\*\*\*\*\* Motion was approved \*\*\*\*\*

4. Old Business

\* Community cleanup is on May 7, 2022, start time is 9am at Veterans Gazebo Park. Linda (Chapman) Collette would like the committee to have a presence

\* Banner Presentation: Linda (Chapman) Collette showed the committee the banners that were made and will be used for the Memorial Day Parade. All committee members were impressed with the finish product. The cost for the banners was \$60 for each banner

\* The committee voted on the Tidal Blue the color of the shirts that will be made at FT Custom Printing & Embroidery for the committee. Motion was made by Butch Regnier and 2<sup>nd</sup> By Kathy (Hurley) Ouimette

\*\*\*\*\*Motion was Approved\*\*\*\*\*

\* The Committee voted on White Hats for the guys the logo will be on the front without buildings and fireworks. Motion was made by Bruce Durand and 2<sup>nd</sup> by Anthony Curto

\*\*\*\*\*Motion was Approved\*\*\*\*\*

\* Motion by Kathy (Hurley) Ouimette for the Committee to buy 1 shirt for each member all other shirts would be bought by the members. 2nd by Butch Regnier. The 4 officers will have their positions on their shirt

\*\*\*\*\* Motion was approved\*\*\*\*\*

\* Web Page: has been updated. Elaine still needs approval to be an Administrator

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## 5. New Business

\* Walter Craven contacted Six Flags about being a sponsor. They are very open to this, would need a formal proposal. They could provide Characters for the parade, advertise in the park, do a Fundraising day for the committee, along with donating tickets to be given away or could be raffled off. Could team up with a Non-Profit organization and split the profits 50/50.

\* Linda (Chapman) Collette would like the nonprofit to do 50% of the work on this event. Would need an 18-month window

\* Walter Craven presented a Sponsorship letter with 3 different Tiers. Front Page \$5000 and up would be gold, \$2,500 and up would be silver \$1000 and up would be Bronze. There was discussion about making \$500 a Diamond

\* On the back Page was Major Sponsorships for specific Events. \$50,000 and up is Platinum, \$25000 and up would be Palladium, and \$10,000 and up would be Plutonium.

\* Checks would be Mailed to the 250<sup>th</sup> Celebration C/O Town of Ludlow

The letter was discussed, and changes will be made. Bruce Durand made a motion to have Walter make changes to the letter and then sent it to 3 committee members for approval. Linda(Chapman) Collette, Elaine(Lewis) Hodgman and Bruce Durand. Butch Regnier 2<sup>nd</sup> the motion

\*\*\*\*\* Motion was Approved\*\*\*\*\*

\* Discussion over having a specific committee for each event or just an Event Committee. This would not require all volunteers to be sworn into the committee but only the Officers of the Committee

\* Bruce Durand would like the Parade Committee to have 3 members

\* The Activity Committee would consist of 5 or 7 members

\* Any Committee member could go to any of these meetings

\* Walter made a motion to have Bruce Durand, Linda (Collette) Chapman and Butch Regnier to come up with a Charge in Charter to include how many voting members and a mission statement for the Parade committee for next committee mtg. Motion was 2<sup>nd</sup> by Anthony Curto

\*\*\*\*\*Motion was tabled until next meeting\*\*\*\*\*

\* Bruce Durand is holding his 1<sup>st</sup> Parade meeting with volunteers on April 19<sup>th</sup> for Orientation and Duty assignments. There will be attendance taken and contact information taken, along with scheduling a follow up meeting. Anthony Curto will take notes

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\* Bruce Durand met with Mark Strange Ludlow Town Administrator to look over the contract Bruce will use for Bands in the parade, Mark thought it looked good will give it to Ludlow's Town Attorney

\* Kathy (Hurly) Ouimette will contact Harry Rock from the Westfield 350<sup>th</sup> committee about how they worked with volunteers, Will try to have info by next meeting.

**6. Treasurers Report**

\*Elaine (Lewison) Hodgman stated that as of April 12, 2022, the balance for the Committee is \$24,863. 95. Walter made a Motion to Pay 120 for the Banners made by Commonwealth of Mass. York St. Industries Invoice #18676. Kathy (Hurly) Ouimette 2<sup>nd</sup>

\*\*\*\*Motion was Passed\*\*\*\*

**7. Adjournment**

\* Motion to adjourn meeting at 7:50pm was made by Kathy (Hurly) Ouimette and 2<sup>nd</sup> by Bruce Durand

\*\*\*\*\*Motion was Passed

Next Meetings will be May 12, 2022, at Ludlow Memorial Library at 5:30pm and May 26, 2022, at 5:30pm at Ludlow Memorial Library

Meeting Minutes Respectfully submitted by Anthony Curto Secretary of the 250<sup>th</sup> Semi-Quincentennial Celebration Committee